

BL – Bereavement Leave

Bereavement Pay is only allowed for the following family members: Employee's Brothers, Sisters, Parent, Child, Spouse or Spouse's parents and half siblings.

As a reminder, you are allowed up to 3 days pay for the above family members. If you're off for 3 days, but only miss a round trip you will only receive a days pay for each start you miss up to 3 days of compensation.

Example: If you mark off on Monday and mark up on Wednesday you will be off for 3 days. If you spot is called on Monday and returns Wednesday you will be paid for only 2 days. If you work a yard job and miss 3 starts then you will receive 3 days of pay.

The options allowed for mark off are as follows:

- a) Three consecutive calendar days, commencing with the day of death, when the death occurs prior to the time an employee is scheduled to report for duty.
- b) Three consecutive calendar days, ending the day of the funeral service.
- c) Three consecutive calendar days, ending the day following the funeral service.

Remember these options available so that you can choose the correct one. Example: If the person dies on Saturday with the funeral scheduled on Wednesday.

If you work a local with weekends off, then you would want to use option b or c to ensure you were paid for all 3 days. You are not entitled to holiday pay if off bereavement on a holiday. You are also not entitled to bereavement pay while on vacation.

You must put in a BL claim for each day you are off or each day you wish to claim.